LIL Hub and UK GDPR
Information about you: how we use it and with whom we share it

Events

The Language, Interculturality and Literacies Thematic Hub (LIL Hub) will use your personal data to allow us to process your registration, communicate with you and obtain your feedback about the event. We are processing the information about you for these purposes because by registering for this event, you are entering into a contractual agreement for us to do so.

We use Eventbrite to facilitate online bookings, and use Microsoft Teams Meeting to facilitate online sessions for our events. All these are third-party services which are not operated by the University of Edinburgh. Details of their privacy policies can be found on their websites:

- Eventbrite privacy policy
- Microsoft Teams Meeting privacy policy

If you wish to attend this event organised by the LIL Hub, but do not wish to use Eventbrite to register, please email us at MHSES-REI-Events@ed.ac.uk using the subject line 'Event query'.

We may share your name, email address, affiliation and position with the speaker(s) and organising committee of this event, as well as the Leadership Team of the LIL Hub for the purposes of planning our events. We will not share information about you with any other third party. Your details will be removed from Eventbrite (after 120 days). If you have agreed to be contacted about future events, we will hold your personal data for as long as you subscribe to our mailing list.

Mailing list

We are using information about you because you have given us your consent (if you are external to the University of Edinburgh) or where the legal basis of legitimate interest exists (University of Edinburgh) to include you on our mailing list(s) for the purpose of keeping you updated on our news, research activities and events for promoting knowledge exchange and creating future collaboration opportunities; and to ensure each individual receives relevant information.

To do so, we are using Microsoft Outlook as our mailing system to send you our news and event invitations. The information you provide will be used by the University to:

- Keep you up to date with news and progress regarding research activities of our Hub and of our research partners from different parts of the world
- Provide you with information on any knowledge exchange events and workshops you and your colleagues can join
- Ensure we only communicate with you about events, opportunities, or services of interest to you.

We will hold the personal data you provided us for 1 year. After this period, we will send communication to you querying whether you wish to remain on our mailing list. Alternatively, you can opt out of the mailing list at any time by emailing us at MHSES-REI-Events@ed.ac.uk using the subject line 'Mailing List'.

We do not use profiling or automated decision-making processes. A human decision maker will always be involved before any decision is reached in relation to you.

This Privacy Statement is continued at: https://data-protection.ed.ac.uk/notice